

# Public Document Pack

12. **To receive nominations and appoint to Outside Bodies** (Pages 3 - 20)

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**PRESENTED AT THE ANNUAL GENERAL MEETING  
OF THE COUNCIL ON 18TH MAY 2023**

**APPOINTMENTS TO OUTSIDE BODIES FOR THE  
MUNICIPAL YEAR 2023/2024**

**Recommendations**

**Council is requested to:**

- 1) Approve the appointments to Outside Bodies for the Municipal Year 2023/2024**
- 2) Delegate authority to the Chief Legal Officer, following consultation with the Leader of the Council, to make any outstanding appointments and/or changes to Outside Body appointments for the Municipal Year 2023/2024**

## Forums

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ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Adoption Central England (ACE) (formerly Adoption Panel)	<b>Councillor F Abbott</b>	N	Considers the placement of children for adoption having regard to background information given to the Panel on the child/proposed placement	Fortnightly
Fostering Panel	<b>Councillor A Tucker</b>	N	Considers the placement of children for fostering bearing in mind background information on the child/proposed placement given to the panel	25 meetings per year

## Partnerships

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Canal and River Trust West Midlands Regional Advisory Board	<b>Councillor J McNicholas</b>	N	Advises on the transformation of canals and rivers into spaces where local people want to visit	Approx. twice per year
Children and Young People's Partnership Board (formerly Children and Young People's Commissioning Board)	<b>Councillor P Seaman -</b> CM for Children & Young People  Councillor K Sandhu - CM for Education & Skills  Councillor J Blundell  Councillor A Masih	N	Ensures that within the context of the Children Act 2004 services are jointly and efficiently commissioned	Monthly
Integrated Care System Partnership for Coventry and Warwickshire	<b>Councillor K Caan</b> (Cabinet Member for Public Health and Sport)	N	A statutory committee, bringing together the NHS and local authorities as equal partners to focus more widely on health, public health, and social care	TBC
West Midlands Strategic Migration Partnership	<b>Councillor D Welsh</b>	N	Local Authority-led partnership which provides structure and forums of engagement for effectively dealing with migration, including economic migration and the benefits, at a local, regional, and national level.	Quarterly

## Outside Bodies

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ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Belgrade Theatre Trust (Coventry) Limited	<b>Mr T Skipper</b>  Councillor R Bailey  (Mr T Skipper, or in his absence, Councillor R Bailey, authorised to exercise the Council's vote at General Meetings)	Y	The promotion, maintenance, improvement and advancement of arts education or for the encouragement of the arts	Approx.6 times per year. AGM held in September.
Birmingham Airport - Consultative Committee	<b>Councillor C Miks</b>	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange information/ideas; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates.	Monthly. AGM held in June.
Birmingham International Airport Holdings Limited - Board of Directors	<b>Councillor J McNicholas</b> (Authorised to exercise the Council's vote at General Meetings. Substitutes not permitted)	Y	Airport Company Board of Directors	4 times per year. AGM held in July.

## Outside Bodies

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Bus Lane Adjudication Service Joint Committee (BLASJC)	<p><b>Councillor AS Khan</b> (CM for Policing &amp; Equalities)</p> <p>Councillor P Hetherton (CM for City Services)</p>	N	Puts in place adjudication arrangements for parking Penalty Charge Notice appeals	Quarterly
Coombe Abbey Shareholders Panel	<p><b>Councillor G Duggins</b> (Leader of the Council &amp; CM for Policy and Leadership)</p> <p>Councillor AS Khan (CM for Policing &amp; Equalities)</p> <p>Councillor J O'Boyle (CM for Jobs, Regeneration &amp; Climate Change)</p> <p>Councillor R Brown (CM for Strategic Finance &amp; Resources)</p>	N	To provide assurance that all legal Shareholder requirements are fulfilled and through its governance, seek to protect the delivery of the Council's strategic objectives	Twice per year (Bi-annually at a minimum)

## Outside Bodies

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ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry Airport Consultative Committee	<b>Councillor R Lakha</b>  Councillor C Thomas (Substitute)	N	To enable aerodrome operators, communities in the vicinity of the aerodrome, local authorities, local business representatives, aerodrome users and other interested parties to exchange info; to allow the concerns of interested parties to be raised and taken into account by the aerodrome operators; and to complement the legal framework within which the aerodrome operates	Quarterly
Coventry Ambassadors Social Enterprise Board	<b>Councillor O'Boyle</b>	N	To continue the development of Coventry Ambassadors to enable them to play a key role in future events for the City	Meetings as required
Coventry and Solihull Waste Disposal Company Limited - Advisory Forum	<b>Councillor J O'Boyle</b>  Councillor L Harvard  Councillor G Ridley  Councillor P Male	N	Consider the waste disposal activities and financial results of the joint account for the two Authorities	Once per year



## Outside Bodies

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry and Solihull Waste Disposal Company Limited - Shareholders' Panel	<p><b>Councillor P Hetheron</b> (Authorised to exercise the Council's vote at General Meetings)</p> <p>Councillor G Lloyd (Substitute for exercising Council's vote at General Meetings)</p> <p>IN THE ABSENCE OF THE ABOVE MEMBERS: Barry Hastie, Director of Finance, or his nominated substitute, will exercise the Council's vote)</p> <p>Councillor M Heaven</p>	N	The Panel oversees the operation of the Waste Disposal Company	Twice per year

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ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry Law Centre Limited	<b>Councillor A Tucker</b>  Councillor A Jobbar	N	A charity employing Solicitors and paralegals to offer free legal advice and representation in the areas of housing, immigration, employment and discrimination, education, mental health, community care and welfare benefits to the people of Coventry.	Monthly
Coventry Refugee and Migrant Centre - Board	<b>Councillor R Singh</b>  Councillor S Agboola  Councillor M Lapsa  (Councillor D Welsh - to attend as Observer)	N	The Board oversees the work of the Centre which covers the following main categories: 1. Help for asylum seekers with subsistence, housing, health and racial harassment 2. Help set up home for those given leave to remain	Monthly except for August and December. AGM held in September.
Historic Coventry Trust - Board of Trustees	<b>Councillor M Ali</b>  (Councillor D Welsh - to attend as Observer)	N	To protect city heritage assets	As required
Local Government Association - General Assembly	<b>Councillor G Duggins</b>  Councillor AS Khan  Councillor K Caan  Councillor G Ridley  (Councillor R Bailey - Substitute for Councillor G Ridley)	N	Acts as the "parliament" for local government	Once per year in July (Annual Conference held in July)

## Outside Bodies

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)	<b>Councillor A S Khan</b> (CM for Policing & Equalities)	N	Puts in place adjudication arrangements for parking Penalty Charge Notice appeals	Every 3 months
Police and Crime Panel	<b>Councillor A S Khan</b>  Councillor K Sandhu (Substitute)	N	The Police and Crime Commissioners are held to account on an on-going basis by the Panel	7 times per year. AGM held in June.
Regional Flood and Coastal Committee (Severn and Wye)	<b>Councillor P Hetheron</b>	N	Considers matters relating to the flood risk programme for the midlands region, capital schemes, maintenance policy, strategy and funding.	Quarterly
Sherbourne Recycling Shareholders Panel	<b>Councillor P Hetheron</b>	N	The Panel oversees the operation of the Recycling Company	TBC
SIGOMA (Special Interest Groups of Municipal Authorities)	<b>Councillor R Singh</b>  Councillor R Lakha (Substitute)	N	Represents most of the large towns and cities in the north, midlands and south coast regions of England as the collective voice of urban areas across the regions, working to release the opportunities and potential of the communities represented.	Monthly. AGM held in July.

## Outside Bodies

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Tom White Waste Limited Shareholders Panel	<b>Councillor G Duggins</b> (Chair)  Councillor P Hetherton  Councillor G Lloyd	N	Overall responsibly for the investment, approval of the business plan and the financial parameters and to set the budget and receive information about the performance of the business.	To be determined
University of Warwick Science Park Business Innovation Centre Board	<b>Councillor J O'Boyle</b> (Authorised to exercise the Council's vote at General Meetings)	Y – Non-Executive	Management Board for the body.	Approx. Quarterly
West Coventry Academy - Governing Body (formerly Tile Hill Wood Academy)	<b>Councillor K Maton</b> (4-year term of office expires September 2027)	N	Academy set up by sponsors who own and run the school, with functions discharged through the Governing Body and Head Teacher	Once per term
West Midlands Combined Authority (Board)	<b>Councillor G Duggins</b>  Councillor A S Khan  Councillor J O'Boyle (Substitute)  Councillor D Welsh (Substitute)	Y	Management Board for the combined authority to improve economic growth and transport for local authorities in the economic area	Monthly
West Midlands Combined Authority Audit, Risk and Assurance Committee	<b>Councillor R Lakha</b>  Councillor N Akhtar (Substitute)	N	Responsible for matters concerning internal audit, including risk management, and the promotion and maintenance of high standards of conduct and ethical governance.	Bi-monthly

## Outside Bodies

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority Environment and Energy Board (formerly Environment Board)	<b>Councillor J O'Boyle</b>	Y	To advise and support the West Midlands on the Strategic Economic Plan goals on Carbon, Renewable Energy, Fuel Poverty, Air Quality, Waste, the Natural Environment, and the growth of the green business sector.	Bi-annually
West Midlands Combined Authority Housing and Land Delivery Board	<b>Councillor D Welsh</b>	N	To assist in the accelerated delivery of housing and employment space across the West Midlands by overseeing the delivery of the Housing & Land Delivery Action Plan and identifying freedoms and flexibilities that should underpin negotiations with the government and future devolution agreements.	Bi-monthly
West Midlands Combined Authority Investment Board	<b>Councillor J O'Boyle</b>	N	To make investment decisions on behalf of the WMCA relating to applications made in accordance with the Investment Programme that underpinned the devolution agreement, along with any other investment proposals.	Monthly
West Midlands Combined Authority Overview and Scrutiny Committee	<b>Councillor N Akhtar</b> Councillor R Thay (Substitute)	N	To review and/or scrutinise decisions made, or other action taken, in connection with the discharge of any functions which are the responsibility of the West Midlands Combined Authority	Bi-monthly
West Midlands Combined Authority Economic Growth Board (formerly Strategic Economic Development Board)	<b>Councillor G Duggins</b>	Y	Support the development of a number of the targets set out in the Strategic Economic Plan	As required

## Outside Bodies

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Combined Authority Transport Delivery Overview and Scrutiny Committee <b>(NB. this is a merge of the Transport Delivery Committee and the Transport Scrutiny Sub-Committee)</b>	<b>Councillor P Akhtar</b> Councillor A Tucker Councillor J McNicholas	N	Responsible for operational transport matters	To be scheduled in line with work programme (Approx. monthly)
West Midlands Combined Authority Wellbeing Board	<b>Councillor K Caan</b>	N	To support the West Midlands in achieving its ambition of improving health outcomes for residents as quickly as possible by having responsibility for setting the overarching strategic vision for the region's health and social care economy	Quarterly
West Midlands Fire and Rescue Authority	<b>Councillor C Miks</b> (Voting Member)  Councillor G Lloyd (Substitute voting Member)	N	Statutory responsibilities to the community of the West Midlands	5 times per year (Policy Planning Forum, comprising all members, meets 8 times per year)
West Midlands Pensions Committee	<b>Councillor B Singh</b>  Councillor R Brown (Substitute Member)	N	To oversee the pensions administration and investment expenses relating to the West Midlands Metropolitan Authorities Pensions Fund	Every four months

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ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
West Midlands Rail Ltd - Board	<b>Councillor P Akhtar</b> (Principal Director)  Councillor J O'Boyle (Named Substitute Principal Director)	Y	The Board provides West Midlands Rail with strategic and policy guidance towards developing a new, local passenger rail franchise for the West Midlands, as well as gaining influence over other key routes across the region.	Quarterly
West Midlands Shareholders Airport Committee	<b>Councillor G Duggins</b> (Voting Member)  Councillor A S Khan (Non-voting Member)  Councillor G Ridley (Non-voting Member)	N	Appoints officers to advise the Districts and Airport Committee on Birmingham Airport Holdings Limited and exercises the powers and rights of the Districts as shareholders of the Company.	6 meetings per year

## Charities

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Blue Coat School Foundation – Trustees	<b>Mr T Skipper</b>  Mrs J Jackson  (Appointments expire May 2024)	N	Charitable body responsible for property management	2/3 times per year
Bond's Hospital Estate Charity Trustees	<b>Councillor F Abbott</b> (Appointment expires 31st May 2026)  Mr J Clifford – (Appointment confirmed until 31 May 2024)  Mrs S C Forte (Appointment expires 31st May 2025)	N	Charitable organisation that manages property for the benefit of the elderly	Three times per year in May, June, and July
Coventry Association for International Friendship	<b>Councillor R Lakha</b>	N	To bring together organisations and individuals to promote International friendship and create closer ties between the citizens of Coventry and people of its twinned towns	Twice per year (AGM held in May)



## Charities

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
*Coventry Church (Municipal) Charities Trustees	<p><b>Mr J Clifford</b> (Appointment confirmed 30<sup>th</sup> June 2026)</p> <p>Councillor L Bigham (Appointment expires 30th June 2027)</p> <p>Mr D Kershaw (Appointment expires 30th June 2024)</p>	N	Charitable body for the relief of poverty for elderly people	Quarterly in March, June, September, and December
*Bond's and Ford's Almshouse Charity Trustees	<p><b>Mr J Clifford</b> (Appointment confirmed 30<sup>th</sup> June 2026)</p> <p>Councillor L Bigham (Appointment expires 30th June 2027)</p>	N	Charitable body to provide sheltered accommodation to the poor and needy citizens of Coventry	Four times per year once the charity is operational
Coventry Citizens' Advice Bureau Management Board	<p><b>Councillor F Abbott</b> (Appointment expires May 2026)</p>	N	Manages the business of the bureau	Bi-monthly on the second Tuesday of the month at 5.45pm - 7.30pm

## Charities

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Coventry General Charities Trustees	<p><b>Councillor C Miks</b></p> <p>Councillor T Jandhu</p> <p>Councillor R Lakha</p> <p>Mr J Clifford (Appointment confirmed until May 2024)</p> <p>Councillor P Hetherton</p> <p>Labour Group Appointment TBC</p> <p>(All appointments expire May 2024)</p>	N	Yearly payment to vicar & church wardens of ecclesiastical parish of St Michael for the poor; yearly payment to Governors of Monks Kirby exhibition foundation; relief for persons in conditions of need, hardship, or distress in Coventry; payment of pensions to poor people, preference given to Freeman of the City; the general advancement of education to persons under 25 years, preference given to sons and daughters of the City.	Monthly (AGM held in January)
Daimler Green Recreational Trust	<p><b>Councillor M Mutton</b> (Appointment expires May 2024)</p>	N	Established to take responsibility for the community facilities being provided at Daimler Green.	Monthly
Sir Charles Barratt Memorial Foundation	<p><b>Councillor G Hayre</b></p> <p>Councillor M Heaven</p>	N	Charitable body that gives grants for musical instruments	Ad-hoc (AGM held in January)

## Charities

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
Soothern and Craner Educational Foundation	<b>Councillor F Abbott</b> Councillor J Birdi Councillor C Miks Councillor C Thomas (All Appointments expire May 2026)	N	To assist girls of Friends (Quakers) in Coventry and other girls in the City by means of monetary grants	Once per year. (AGM held in July/August)
Swillington's Charity Trustees	<b>Dr R Auluck</b> (Appointment confirmed until May 2024) Labour Group Appointment TBC	N	Charity for the general benefit of the poor in the City of Coventry	Bi-monthly
Tom Mann Centre Trust Management Committee	<b>Councillor P Seaman</b> (Trustee) Councillor R Lakha (Management Committee Member) Councillor R Thay (Management Committee Member) (All appointments expire May 2026)	N	Charity fund to promote the life of Tom Mann and his involvement with Trade Unions.	Once per year

## Charities

ORGANISATION	2023/2024 (Lead Member for Council reporting purposes in bold)	DIRECTOR OF THE BOARD	PURPOSE	FREQUENCY OF MEETINGS and AGM
William Proffitt's Charity	<b>Councillor S Nazir</b>  Dr R Auluck  Councillor F Abbott	N	Education of the poor - money distributed to Charities and Schools in the parish of Foleshill	Twice per year in March and December